

All prices are subject to VAT at the standard rate of 20% (unless otherwise clearly indicated*)

	ORIGINAL	COPY	
EC Certificates of Origin (certification fee is pre-paid on buying the forms)			
Member	£23.00	£3.50	
Non-member	£46.00	£7.00	
EC Certification & Certification for the Rest of the World (non-Arab)			
Member	£23.00	£3.50	
Non-member	£46.00	£7.00	
Movement Certificates: EUR1, C1300 EUR-MED, A.TR & Replacement GSP C/O Form A's			
Member	£23.00	---	
Non-member	£46.00	---	
ARAB Certificates of Origin (blank forms)	£1.50	£0.80p	
Arab Certification	£35.90	£7.00	
+Plus the relevant embassy legalisation fee, this will vary for each country.			
Arab Certification Emergency Service	£32.50	---	
This express service is an additional fee per set of documents or per other document. Contact the Export Department for details.			
Arab Alteration Approval Stamp (each)	£6.00	---	
This service applies only to Arab certifications and is subject to conditions.			
Arab Embassy Levy* (zero rated for vat)	£4.95	---	
This fee is for all documents submitted for an Arab destination whether it is legalised or not. It is imposed by the Arab Embassies in the UK on the UK representation (i.e. the A-BCC, HCoC etc) for acting on their behalf and stamping documents.			
Indemnity Letter		HCoC Declaration Letter – Certificates of Good Standing	
Regarding origin declarations to the Arab states only		These cover verifiable facts in support of e.g. Tender Bid applications	
Member	£ 6.00	Member	£ 50.00
Non-member	£12.00	Non-member	£100.00
Notary Public Seal		Foreign & Commonwealth Office Apostille* (zero rated for vat)	
The Notary service provides a Notary Public seal on a Document which can be sent onto an Embassy for further legalisation. A service fee (vatable) is applied.		The FCO service provides an Apostille on a document which can be sent onto an Embassy for further legalisation. A service fee (vatable) is applied.	
Original or copy: £25.00		Original or copy: £30.00 * (zero rated for vat) Standard	
		Original or copy: £75.00 * (zero rated for vat) Premium	
Service Fees			
The HCoC Consular Service Fee covers submissions for legalisation to any non-Arab Embassy. It is charged on each set or batch of documents submitted at the same time & for the same Embassy; average time 7-10 days. The Notarisation Service Fee & the FCO Service Fee covers an express service for submissions requiring either or both a Notary seal or the FCO's Apostille and is applied to EACH document on EACH verification; average time 5-7 days.			
Consular Service Fee (applied to each SET)		Notary & FCO Service Fee (applied to EACH document)	
Member	£26.00	Member	£26.00
Non-member	£52.00	Non-member	£52.00

Embassy Legalisation Fees: These vary for each country. Contact the Export Department for current fees.

OTHER FORMS: (Minimum order of £10.00 for 10 + vat (postage & packing free of charge)
CVO's, Bills of Exchange, GSP Form 'A's, Dangerous Goods Notes, Shipping Notes, IATA, DGN's, CMR's.

BULK ORDER FOR DANGEROUS GOODS NOTES & SHIPPING NOTES

25 @ £20.00	50 @ £30.00	100 @ £50.00	500 @ £200.00
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PUBLICATIONS: (*Publications are zero rated for vat – postage & packing free of charge)
INCOTERMS 2010 (Official rules for the interpretation of trade terms) £50.00 (Wallchart £15)
UCP 600 (Official terms for uniform customs & practice for documentary credits) £26.00(Book)/£6.00 A4



Please note the fees shown here can change and may do so without prior notification or at any time.

(Prices from 01/07/16)