

Onwards and Upwards

...designing for both now and the future

workspaces
by **JPA**



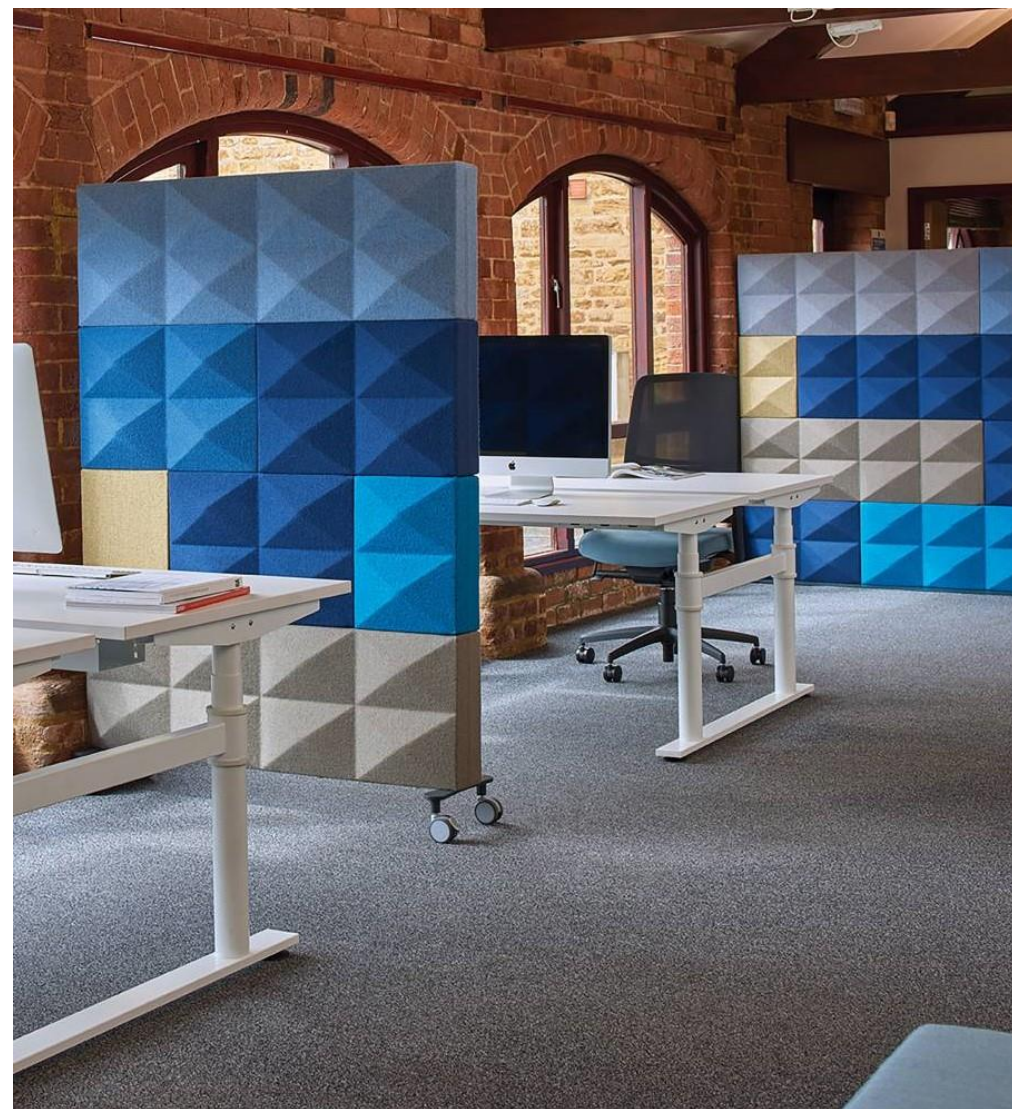
46 years of creating beautiful spaces

- Established by John Pulsford in 1974
- Office, education, healthcare, hospitality
- Furniture and facilities specialists
- Hertfordshire based – local
- **Sustainable**

Our Purpose

To help organisations of all sizes, across all sectors with practical solutions to get their staff back to work:

- **Safely**
- **With confidence**





The new normal: a flexible, mobile, productive workforce

...across 3 focus areas:

- * Increased home/remote working
- * Short-term fixes for workplace mobilisation
- * Building for the future

Increased home/remote working:

Temporary and Permanent

For staff who are remote working, employers have the same H&S responsibility as for any other workers and should address:

- Lone working without supervision
- Working with DSE equipment
- Stress and mental health

<https://www.hse.gov.uk/toolbox/workers/home.htm>

It's not yet clear when temporary home working becomes permanent, but all employers with over 5 staff will need to complete home working risk assessments with any permanent home workers.



What we're doing

to help remote workers

- Offering best practice advice and support for all furniture and workspace related issues
- Created a downloadable guide for home workers
- Offering a range of home working task chairs & accessories
- Offering a specialist Home Worker Assessor for specialist needs
- Partnering with Croft Communications to help clients develop the infrastructure they need to support home working and optimise communication

Companies who were reluctant to try home working have been forced to embrace it during COVID to keep staff safe and business functioning – this is likely to be a more fundamental part of business operation moving forwards.



3 essential questions:

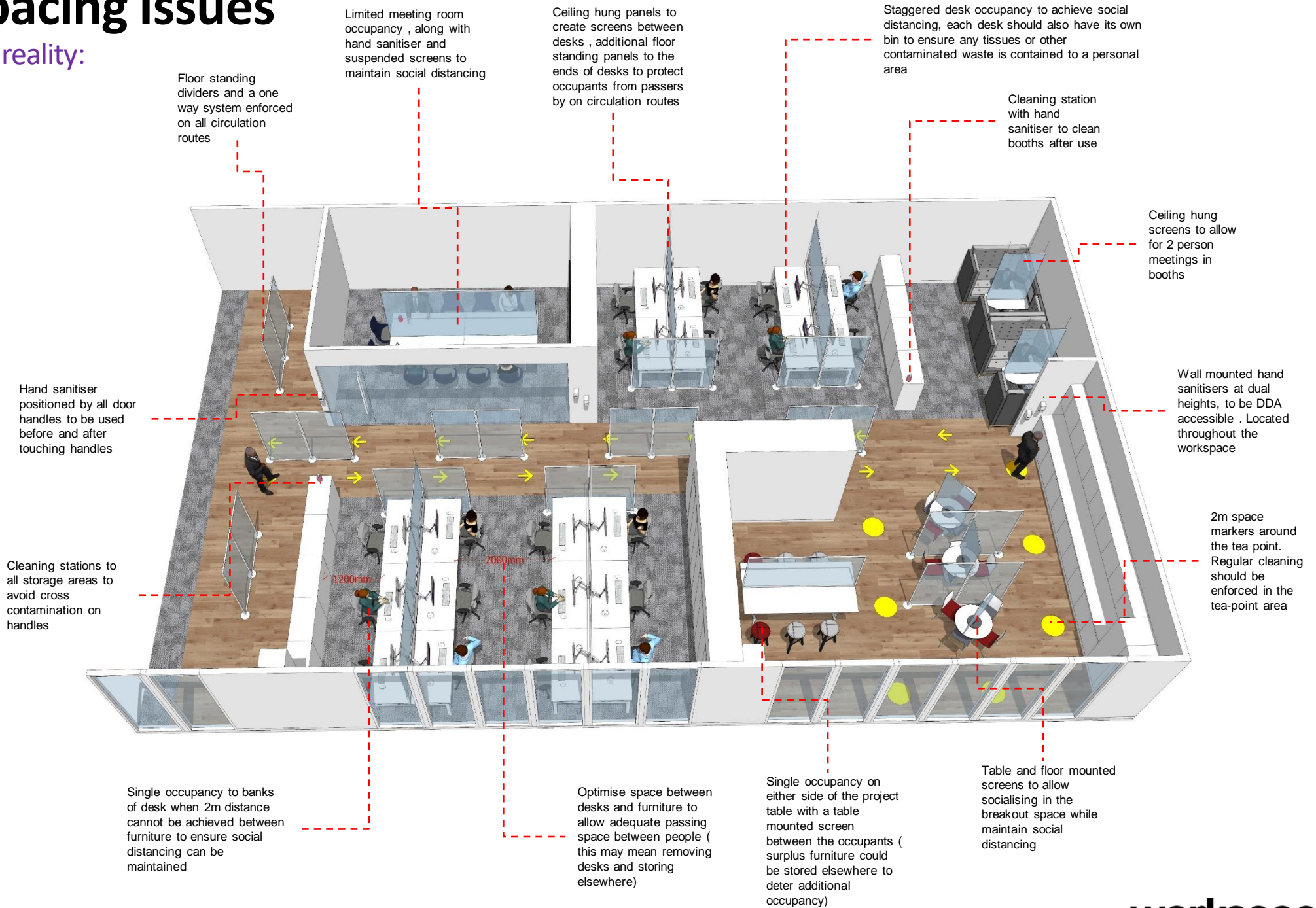
before bringing staff back to work

1. **Is it essential for staff to come back to work?** Can they carry on working from home?
2. **Is it safe?** Can we as employers manage risks to ensure the workplace is sufficiently safe to return to?
3. **Is it mutually agreed?** Staff are anxious about returning to work so it's important that any concerns or issues are addressed and discussed.



Spacing Issues

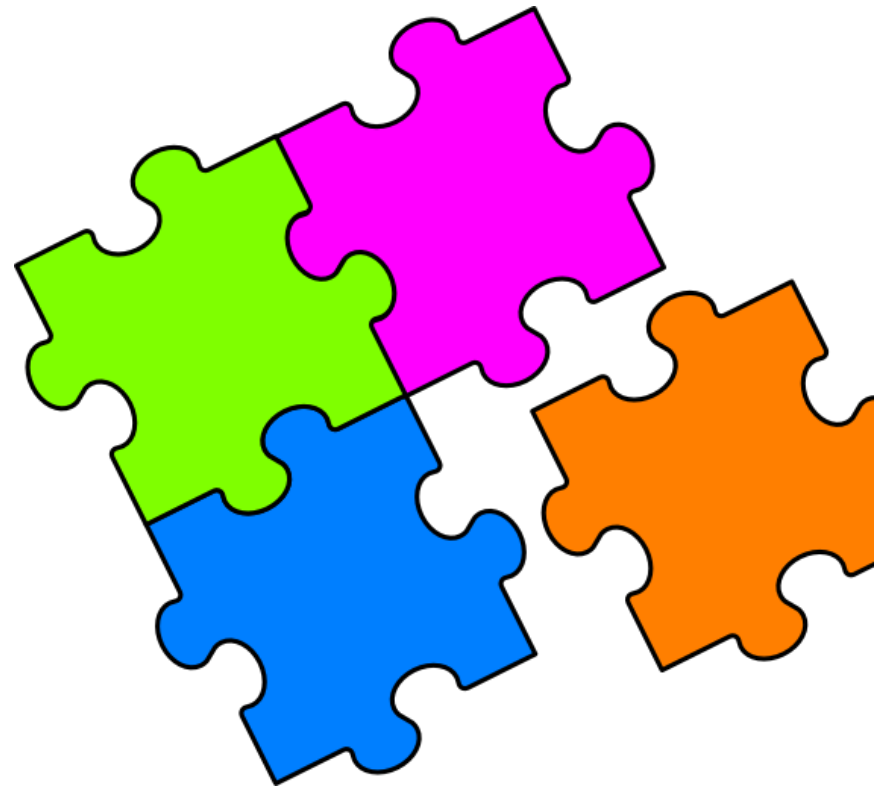
the reality:



Physical furniture considerations – part of the puzzle:

How we can help:

- With general advice and support – distances, guidelines
- By running pilot schemes to test new layouts
- With furniture re-spacing and planning services
- By identifying any specify safety items/screening needed
- With physical reconfigurations
- By storing excess existing furniture
- By maximising space - safely
- By supplying or replacing existing furniture as needed
- With 3D interior and space planning



Popular back to work products:



Popular back to work products:

In wipe down, anti-bacterial fabric



Replacement seat pads



Individual work pods



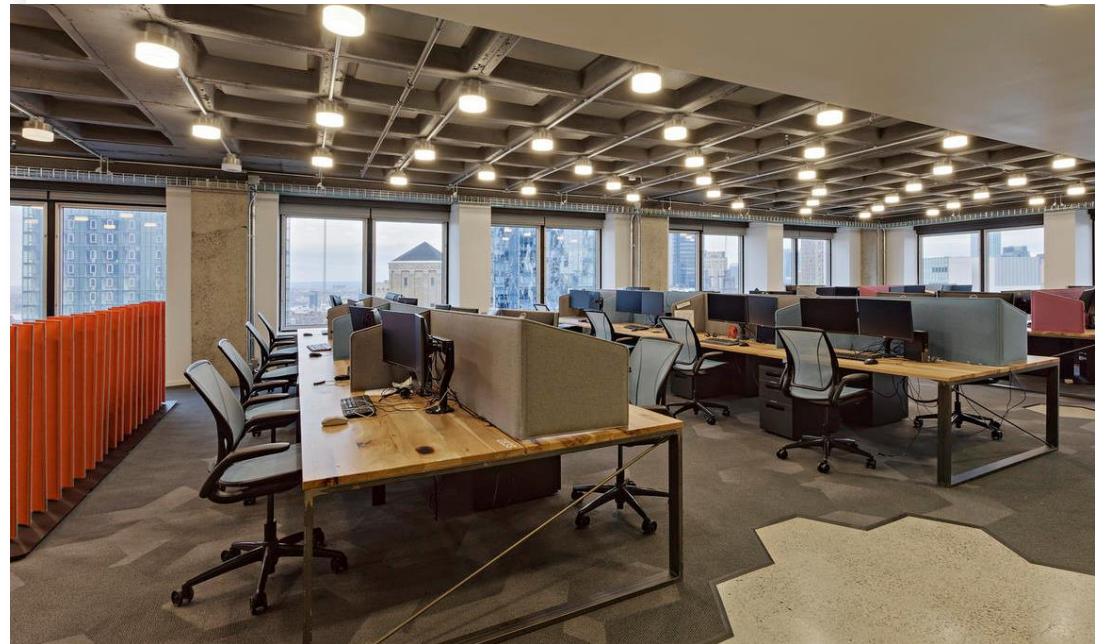
Perspex screens of every type for every location

Re-invigorating and refreshing areas for staff return:

Some organisations are taking this time with staff away from the office, to re-fresh and re-invigorate existing spaces ready to welcome staff back to work later in the year, or even 2021.

This is also the perfect time to address what will continue to be needed moving forwards and build it into daily office life.

We can also help you with this.



Longer term strategy – a chance to re-shape:

We help manage change, working with clients to create flexible working cultures that help both businesses and individuals thrive.

This is a great time to re-think the future:

- More flexible working
- Downsizing
- Relocation
- Regionalisation
- Less travel
- Increased use of technology
- More collaborative partnerships

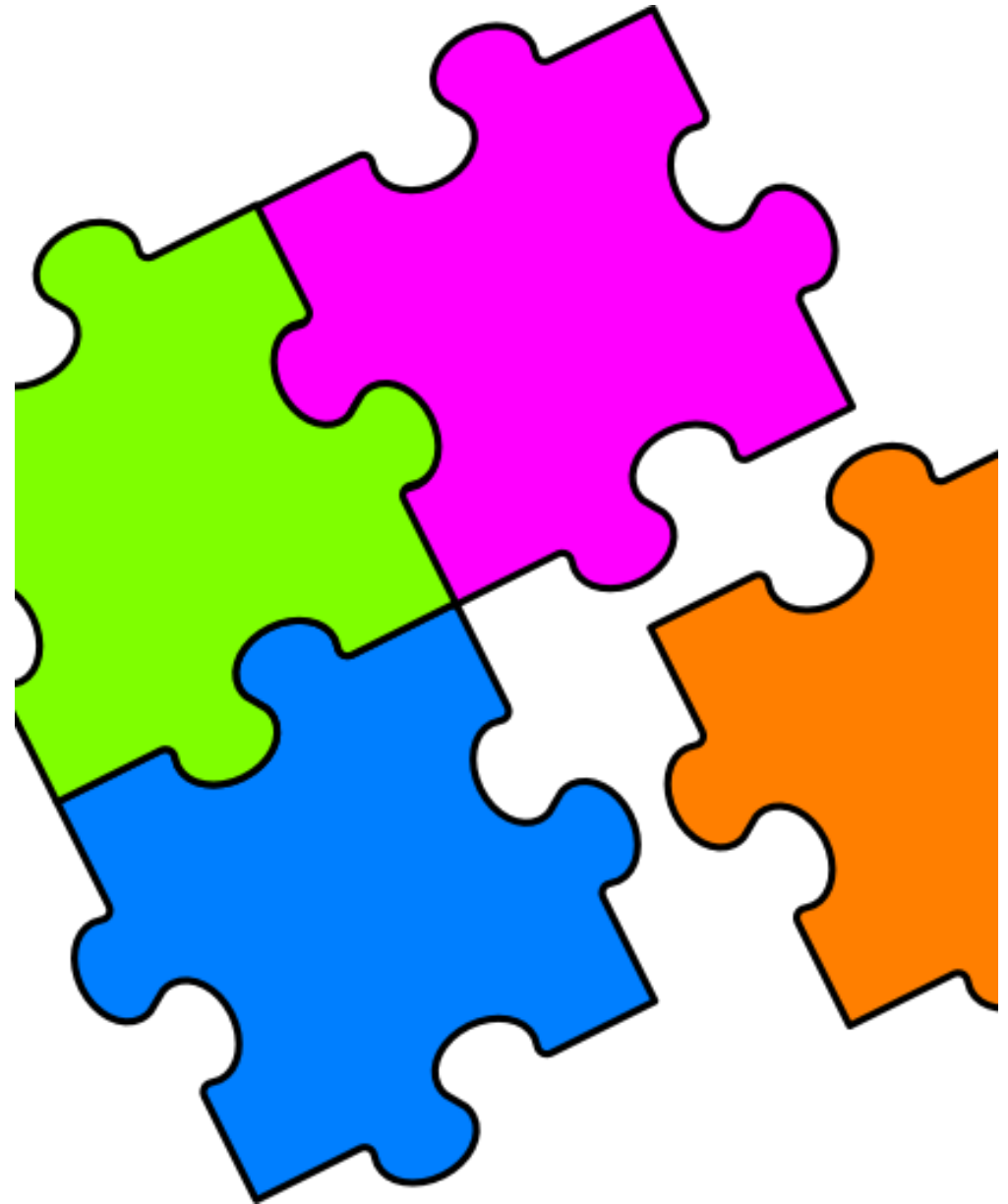
If you'd like to chat about any of these, simply get in touch.



Unified communications and IT: *for optimal efficiency*

- Adding extra power at work to create extra workspaces
- Ensuring sufficient homeworking broadband speeds
- Mobile applications for seamless homeworking
- Conferencing solutions for remote collaboration
- Suitable IT equipment
- Secure data storage and GDPR compliance

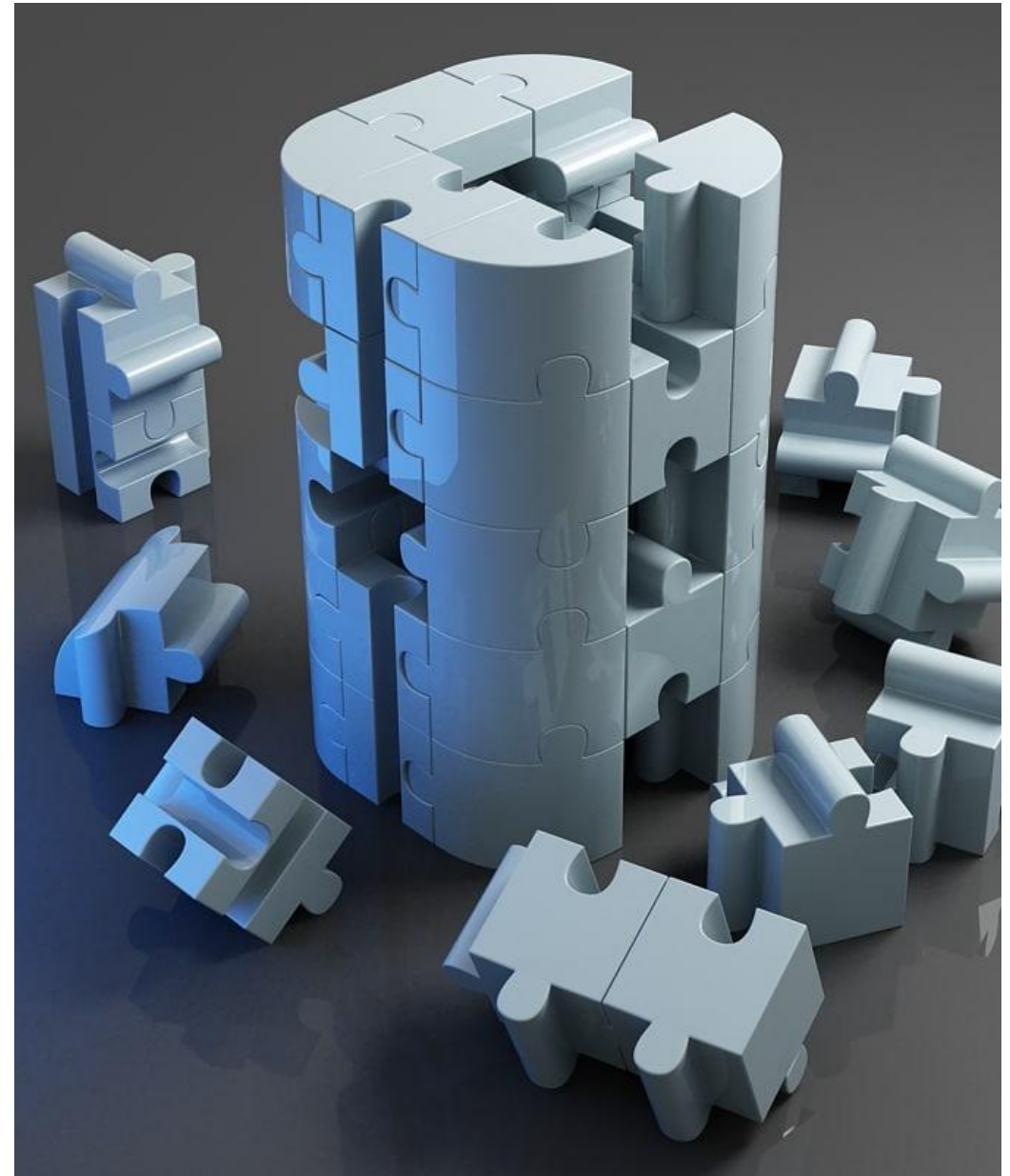
JPA partner with Croft Communications to help businesses address these issues.



Expert help from our partner team:

tailored solutions for our clients

- Virtual risk assessments for home workers
- Covid 19 site certification
- Safe Space deep cleaning certification
- Building Sanitisation
- Real time fever detection and thermal imaging
- Unified communication systems
- Decoration and delays
- Flooring and carpeting
- Insurance for equipment away from the office
- Safety signage and sanitisers
- Touchless vending
- Biophilic plants and accessories



Building back better:

Opportunity for change

Socially & Environmentally:

People, Planet, Profit



Help and advice...

Just some of our publications at

<https://www.jpa-workspaces.com/new-normal-office-design-post-covid19/>



wellbeing
by **JPA**

Practical hints, tips & guidance for getting your organisation safely back to work.

#letsworktogether

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How can you help me be office ready?



hello@jpa-workspaces.com | www.jpa-workspaces.com | 01727 840800



Preparing to re-open your workplace?

Getting our teams back to work requires employers to address key risks and mitigate against them

Key issues

- Safe distancing
- Workforce management
- Managing visitors, suppliers and clients
- Cleaning
- PPE
- Goods in and out
- Travelling
- Remote working - H&S and timescales

Ideally, investments made now should provide both short-term and longer-term value enhancing perceived safety, user confidence, privacy, space definition, acoustic benefits, mobility, multi-purpose space use, organisational character and warmth.

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Please contact us for help or more details on 01727 840800 or hello@jpa-workspaces.com - no question is too silly.



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Anti-microbial fabrics and vinyls

For the new world in sanitation and hygiene

hello@jpa-workspaces.com

JPA Workplace Safety Outline
We're all in this together

Our top priority at this time is the health and safety of our staff, our families and our clients. We have therefore put measures in place to help keep everyone safe, healthy and protected in our working environments.

We are monitoring and working to latest government guidelines as they are announced.

What we are doing to protect you and your family.
In the workplace:

Washing/sanitising hands before arriving at work, on arrival, on arrival at clients and on leaving.
Hand sanitisers are placed at all entry/exit points.

Respecting our offices to enable social distancing and the 2m guideline to be followed.
Not sharing equipment, facilities or tools unless essential.

Using Virtual Meeting technology such as Zoom with staff working from home wherever possible.

Cleaning of our premises, vehicles and equipment.

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So if you need help getting back to work...

we'd love to hear from you



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T: 01727 840800

